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REQUEST FOR REPLACEMENT DIPLOMA

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**LAFAYETTE HIGH SCHOOL**

370 Lafayette Avenue  
Buffalo, New York 14213-1494  
(716) 816 - 4340

The Lafayette High School diploma is a unique document; neither copies nor duplicates are available. If your original diploma has been lost or damaged, you may order a replacement. Replacement diplomas follow the current diploma format and bear the signatures of the current principal and superintendent of schools. The student name on the replacement diploma will be the student's name as it appears in the permanent school records.

Each replacement diploma bears a notation at the bottom stating that the diploma is a replacement of the original and listing the date of its preparation. If you wish to request a replacement diploma, please complete and return this form. Your request should be accompanied by a check or money order made payable to Lafayette High School. The charge is \$25.00 for a diploma replacement and can only be ordered using this form. Replacement diplomas cannot be ordered by email or by telephone.

(Please type or print)

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Name of Student (Last) (First) (Middle Initial) Date of Birth  
(Enter the name under which you graduated from Lafayette High School)

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Reason for Replacement

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Year of Graduation

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Address where diploma is to be mailed

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Telephone Email address

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Signature (request CANNOT be processed without a signature)

**NOTES:**

1. Lafayette High School reserves the right to refuse any application where in its sole judgement, satisfactory evidence has not been provided by the applicant.
2. The following statement will be printed on the replacement diploma:  

**THIS DOCUMENT ISSUED (date) AS A REPLACEMENT FOR THE ORIGINAL DIPLOMA**
3. Replacement diplomas require approximately four to six weeks for printing after the order is placed. The \$25.00 fee must be submitted with this order form.